

## **BY LAWS for HI-DESERT RIG RUNNERS**

### **ARTICLE I. NAME**

The name of this organization shall be: **HI-DESERT RIG RUNNERS** chapter of Winnebago Itasca Travelers.

### **ARTICLE II. PURPOSE**

**Section 1. The purpose of this organization shall be to:**

- (1) Promote fellowship, friendship and fun among all members of W.I.T.; to foster and develop recreational, social and travel opportunities for the enjoyment, pleasure, and use of the members of W.I.T.; and to encourage gatherings and outings on local levels.**
- (2) Provide frequent interchange of travel ideas, and to take part in educational programs which improve the public knowledge of travel.**
- (3) Plan group rallies, week-end trips, etc.**
- (4) Promote traveling safety.**
- (5) To assist in protecting members' rights as private recreational vehicle owners.**
- (6) To serve as a feedback mechanism to Winnebago Industries for the development of new motor homes of high quality.**

### **ARTICLE III. MEMBERSHIP AND FEES**

**Section 1. The HI-DESERT RIG RUNNERS, formed as part of the Winnebago-Itasca Travelers, shall be a local organization of travelers for those who love the out-of-doors and open spaces.**

**Section 2. Any person or persons who is/are a W.I.T. member(s) in good standing is eligible for membership in the HI-DESERT RIG RUNNERS chapter.**

**Section 3. Each unit shall have two votes, provided there are two members in good standing (paid up members). If there is but one member per unit, that member shall have but one vote.**

**Section 4. Annual dues shall be \$20.00 per unit. Dues shall be due on the 1st of January and become delinquent at the March meeting of the same year. There shall be a penalty of \$5.00 to be reinstated.**

**Section 5. Each new unit member pays a first time fee of the current annual dues plus the actual cost of the name badges, decals and patches. The new member will be provided a list of chapter members and a copy of the Constitution and By-Laws.**

**Section 6. Should any new member join the chapter during the last quarter of our calendar year, he will pay the first time membership fee which shall also be considered as the dues for the following year.**

**Section 7.** Each member will be assessed \$25.00 for a revolving deposit fund for meeting place reservations. This is to be paid within 60 days of becoming a member. The \$25.00 assessment will be refunded upon withdrawal of membership.

**Section 8.** A unit must visit two meetings/outings of the chapter before being accepted for membership.

**Section 9.** Honorary membership may be granted in the Hi-Desert Rig Runners to past members who, because of health or age, sold their motor home and can no longer participate as an active member of the Chapter. Honorary membership may be granted provided the following conditions are met:

- (1) Person or persons nominated shall have performed a special service, courtesy, or contribution to/for the chapter;
- (2) Has been nominated in writing by a member in good standing;
- (3) Does not own or regularly use a recreational vehicle which was manufactured by other than Winnebago Industries;
- (4) Has been approved by a majority vote at a regular campout business meeting.

Honorary members may:

- (1) Make day visits by car at any outing during their year of membership;
- (2) May attend campouts if they come in a Winnebago Industries recreational vehicle; and
- (3) May not vote in the chapter business meeting.

#### **ARTICLE IV. OFFICERS AND DIRECTORS**

##### **Section 1.**

- (1) The elected officers of this organization shall be: President, Vice President, Secretary, and Treasurer all of whom shall perform the duties that usually pertain to these respective offices. All must be W.I.T. members in good standing. Voting shall be by secret ballot. Officers will hold office for one year, beginning January 1st and ending December 31st of the same year. Elections shall be held at the November meeting and officers to take office the following January 1st.
- (2) Duties of Officers
  - (a) President
    1. Responsible to membership to lead and coordinate affairs and events.
    2. Presides over meetings. Offers recommendations and suggestions for the members consideration. In case of a tie vote, to cast a vote.
    3. Appoints committees as needed. Shall serve as ex officio member of all appointed committees. Committee members serve at the pleasure of the president and may be excused without cause.

4. Insures that all provisions of the W.I.T. By-Laws are followed.
  5. Notifies W.I.T. immediately of any accident or injury which occurs during any meeting.
  6. Recruits new members for state chapter and local chapters.
  7. Talks to dealers, coordinates Show and Tell program.
  8. Attends outings of state chapter and local chapters as often as possible.
  9. Encourages members to participate in state club and local chapter functions.
- (b) Vice President
1. Presides over meetings if the president is absent.
  2. Carries out duties assigned by the state chapter and local chapter by-laws.
  3. Assists the president in coordinating affairs and events.
- (c) Secretary
1. Keeps accurate and up-to-date records of chapter memberships.
  2. Records the proceedings of all meetings of the membership and its executive board.
  3. Forwards a roster of complete membership to W.I.T. office, including a list of officers, immediately following the election officers. (A new list must be sent once a year.)
  4. Send information on chapter outings and minutes of meetings to the HDRR Newsletter editor.
  5. Handles all correspondence for the chapter.
- (d) Treasurer
1. Receives, safeguards and holds all chapter funds in the name of the chapter.
  2. Keeps accurate accounts of all chapter funds.
  3. Gives treasurer's report to members at chapter meetings.
  4. Disburses funds only for authorized purposes and only in accordance with chapter by-laws.
  5. Verifies that all members and all applicants for membership are members of W.I.T.
  6. Distributes patches, logos and other related materials.
- (e) Immediate Past President
1. Serves as an advisor to the president.
  2. Is a member of the Executive Board.

**Section 2.** If any vacancy occurs in the office of president, the vice-president shall become the president for the remainder of the elected president's term. If a vacancy occurs in any other office, the chapter may elect a successor who shall hold office for the unexpired term.

**Section 3.** The Executive Board shall consist of the current officers and the immediate past president. The President of the chapter shall act as chairperson of the Executive Board.

**Section 4.** The Nominating Committee shall consist of the Board of Directors, who shall propose a slate of officers to the Chapter at the November meeting. The chairman of the Nominating Committee shall be the immediate past president. The proposed slate of officers shall be presented to the chapter by the chairman of the Nominating Committee, or in his absence, by a member of the board delegated by him. Other nominations may be presented from the floor at the annual meeting.

#### **ARTICLE V. COMMITTEES**

**Section 1.** Committees shall be appointed by the President and shall act for the duration of their assigned task or until the end of the calendar year.

#### **ARTICLE VI. OUTINGS AND MEETINGS**

**Section 1.** The monthly outing shall be held on the weekend containing the third Saturday. The weekend may be changed at a business meeting, or in case of emergency where this is not possible, by telephone or personal contact of all Chapter members. Any change must be approved by a majority of Chapter members. It is the responsibility of the wagonmasters to notify all members of any changed dates.

**Section 2.** The annual meeting shall be held in November at which officers shall be elected, such officers to be installed in December and to take office the following January 1st.

**Section 3.** Special meetings of the membership may be called by the President or by any three members of the chapter upon written notification to all members of the chapter.

**Section 4.** The regular order of business at all meetings shall be:

- (1) Call to order.
- (2) Reading of the minutes of previous meeting by the Secretary.
- (3) Reading of the Treasurers report.
- (4) Introduction of guests.
- (5) Sunshine report.
- (6) Reading of any correspondence.
- (7) Unfinished business.
- (8) Election of officers (at November meeting).
- (9) New business.
- (10) Program (if any).
- (11) Announcements.
- (12) Adjournment.

**Section 5.** Wagonmaster/mistress duties shall be:

- (1) Choose the place for monthly campout and make all the arrangements.
- (2) Notify all members of campout information at least 3 weeks prior to campout date.
- (3) Receive all reservations for campout.
- (4) Verify attendance prior to campout. Receive all notifications of cancellations.

- (5) Schedule all meals for the campout whether potluck or eating out and provide a continental breakfast for Sunday a.m.

**Section 6.** A quorum must be present at any duly called meeting for transaction of business. A quorum of the members shall consist of one-fourth of the members.

#### **ARTICLE VII. FISCAL YEAR**

**Section 1.** The fiscal year of the chapter shall begin with January 1 of each year and end the following December 31.

**Section 2.** Prior to accepting the fiscal year report, the outgoing president shall appoint an audit committee consisting of no more than three members to audit the finances for the concluding year. The audit committee is expected to complete its work during the meeting or campout when the new officers are installed. The audit committees' report shall be made part of the record of the chapter.

**Section 3.** At the beginning of the fiscal year, W.I.T. headquarters will be furnished with a list of new officers and roster of membership.

#### **ARTICLE VIII. BYLAWS**

**Section 1.** Bylaws may be adopted or amended at any regular meeting.

**Section 2.** In case of disagreement, Roberts Rules of Order shall prevail on items not specifically covered by this constitution and bylaws. The constitution may be amended by two thirds majority of members at a regular meeting provided all members have been duly notified in writing of intention to amend same.

#### **ARTICLE IX. EXPULSION/REINSTATEMENT OF MEMBERS**

**Section 1.** A member may submit a petition with the support of the two thirds majority of the chapter members through the president to the Executive Board for confirmation of denial of the petition. The Executive Board's decision should concur with a 2/3 majority of the members.

**Section 2.** A member may submit a request for expulsion through the president to the Executive Board. The Executive Board should review the request and make a recommendation to the membership. To approve the recommendation, a 2/3 majority of the membership must vote in its support.

**Section 3.** The person named in the petition or request has the right to reply to the charges in writing prior to action being taken.

**Section 4.** In either case, the expulsion and/or reinstatement of a member is based on two thirds majority support of the chapter membership. The Executive Board does not have the sole power to expel or reinstate a member.

**Section 5.** In either process, the Executive Board should not vote against the wishes of the majority of the membership.

**Section 6.** After the process is complete, documentation should be sent to the national W.I.T. office, Forest City, IA.

## **ARTICLE X. POWERS**

**Section 1.** The chapter and these bylaws exist and draw their authority from the bylaws of Winnebago-Itasca Travelers (revised and dated January 1993). These Chapter Bylaws may not conflict with the W.I.T. Bylaws. If there is a conflict, the W.I.T. Bylaws rule.

**These bylaws adopted on September 25, 1989.**

**Bylaws revised and approved on December 4, 1993 to conform to the revised W.I.T. National By-laws**

**Bylaws of January 1993 and includes revisions to Article III, Section 5 and 6.**

**Bylaws revised and approved on January 22, 1994 including revisions to Article III, Sections 1 and 9 and deletion of section on Emeritus Membership, Article VIII and Article IX.**

**Bylaws revised and approved on December 17, 1994. Revision was made to Article VI, Section 5 to move the outing weekend from the fourth weekend to the third weekend of the month**

**Editorial corrections to Article VI, by eliminating Section 5 which duplicated a portion of Section 1, and renumbered Sections 6 and 7 to Sections 5 and 6. March, 2005.**

**Bylaws revised and approved on May 17, 2008 to conform to the revised W.I.T. National By-laws and update chapter By-laws, dated March 1, 2005.**